

Dear Concern

Greetings from the **CMU**-Common Management Unit the Global Fund Grant (GFATM)

National TB Control Program Islamabad intends to get" Sealed Quotation from Insurance company/firm for In Land Transit Insurance and Comprehensive/fire Insurance, including fidelity guarantee of the stock of (Central Warehouse) as per the below detail/attached list).

You are hereby requested to deliver the Sealed Quotation to the undersigned address mentioned in email signature and quote the premium amount for required period (extendable).

The due date to submit the quotation to the undersigned address is by or before 3:00 PM Friday Sep 18, 2026. Please attach the recent PACRA- rating with your quotation.

S#	Description	Unit	Quantity to be insured	Total Stock Value in PKR to be insured Sum Covered	Gross Rate % in Percentage	04 Four-Month Premium in PKR
1	Comprehensive Insurance of Stock <u>Segments of Malaria</u> at CMU Warehouse-Islamabad (Supplies includes diagnostics, Laboratory general equipment, medicines and printing material etc)	01 Job	As per Inventory Detail-List	802,955,003		
2	Comprehensive insurance of ITNs Insecticide Treated mosquito Nets. Malaria Grant LLIN (Mosquito Nets)	01 Job	As per Inventory Detail-List	415,286,897.4		

3	Comprehensive Insurance of Stock Segments of NTP Program at CMU Warehouse-Islamabad. (Supplies includes FLD, SLD. Lab chemical & reagents, Lab glasswares, PPEs, Diagnostic, Lab equipment, stationary & printing, IT equipments, Furniture & Fixture & Electronic appliances etc.)	01 Job	As per Inventory Detail-List	9,123,276,255		
4	Comprehensive Insurance of Stock Segments of NTP Program Supplies include IT equipment's & Electronic appliances etc of <u>MCG Grant</u> .	01 Job	As per Inventory Detail-List	25,250,000		
5	Comprehensive Insurance of Stock Segments of NTP Program Supplies include IT equipment's & Medical Devices etc of <u>Covid Stock</u>	01 Job	As per Inventory Detail-List	50,941,882.67		
6	HIV Grant Stock Assets (Biometric Device, Fingerprint Reader & Fireman Portable Generator KVA)	01 Job	As per Inventory Detail-List	393,922.47		
Grand Total of Stock of SR#1,2,3,4 &5 "Estimated Value in PKR to be insured"				PKR 10,418,103,960. 5		
Total Cost of Premium for Comprehensive Insurance of Complete Stock (PKR)						

8	<u>Fidelity guarantee of Stock at Warehouse</u> 02% of the stock value be considered for the fidelity guarantee. As proposed mentioned in the PR	Job	1	PKR 208,362,079.21 02 % of the total stock value as proposed		
9	<u>In land Transit Insurance (ILTI)</u> Movement from one place to another place/destination through official vehicles or hired 3rd party logistics partner/firm.	Job	As per need/dispatch during transportation	Against value of consignment /shipment	Percentage	Percentage

Terms of Business:

1. A quotation must be submitted on company's letterhead and clearly marked as a quotation for "**Insurance of warehouse Stock for CMU**"
2. Firm seal & vendor sign on quotation is mandatory "**GST is not applicable**".
3. Must be registered with Sales Tax and Income Tax and are on active taxpayer list. All rates must be exclusive of GST.
4. Offered prices should be valid for at least 30 days. CMU-NTP reserve the right to reject any or all quotations, without assigning any reason.
5. **Income Tax will be deducted at source on GoP prescribed rates.** Please provide full cost quote. Information should include the Per Unit Price delivery time, freight, and packing cost (if applicable).
6. Relevant brochures/ Printed material/ Sample (if required) to be attached with RFQ/Invoice. Payment will be made within 30-days after work completion, receipt of invoice and final inspection.
7. This is a Request for Quotation and not an order. RFQ received after due date will not be entertained.
8. Firm Seal & Vendor Sign on the Quotation is mandatory. Quotations submitted otherwise, will not be accepted.
9. Non-Compliance of any term, Quotation will be considered Invalid.

The due date to submit sealed quotation is by/before 3:00 PM Friday Sep 18, 2026.

Important Note: 1. Inland Transit Insurance Process

As the receipt and dispatch/issuance of stock will continue throughout the implementation period at CMU warehouses, a separate work order for Inland Transit Insurance (ILTI) shall not be issued for each individual shipment. Instead, the successful bidder shall agree, as part of the bidding process, to maintain inland transit insurance rate for the entire contract period quoted cost shall be applicable each time as & when needed.

For each shipment, the respective staff of Warehouse shall provide the insurance company with a Stock Issuance Voucher (SIV) via email. The SIV shall include, at a minimum, the product description, quantity, inventory value, destination, names of the focal persons, and the dispatch date. Based on the information provided in the SIV, the insurance company shall arrange the required inland transit insurance coverage and issue the corresponding insurance policy.

2. Billing and Payment (ILTI)

For Inland Transit Insurance (ILTI) the insurance company shall submit its invoices to CMU, along with the corresponding insurance policy and a copy of the email containing the relevant Stock Issuance Voucher (SIV), for payment processing. Invoices may be submitted on a Monthly or weekly, as mutually agreed between the parties.

Thanks & Regards

Ahmad Zeb Khan

Procurement Officer, National TB Control Program (CMU)

| Mobile +92(0)333 9425792, (L)+92-51-9255621-22 |

EPI Building, Block-C, Prime Minister Health Complex Near NIH, Park Road Chak Shahzad, Islamabad

The Global Fund Grant for AIDS, TB & Malaria | Common Management Unit |