

Dear Concern

Greetings from **CMU-National AIDS Control Program**

CMU-Common Management Unit the Global Fund (GFATM) National AIDS Control Program under the MoNHSRC Islamabad intends to get **"One Day Meeting for Inter Provincial Coordination Meeting at Islamabad on 15th Sep 2026 "** as per below detail).

The due date to submit quotation is **by or before COB Monday Sep 07, 2026 at 11:00AM**

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S. N o.	Item Name and Description	Location	Unit of Measure	Estimated time of requirement	Qty -Rqr.	Unit Price without GST	Total Price without GST	Remarks
1	Meeting Hall for 50 persons - (round table)	Islamabad	01	01 Day				
2	Tea (Morning and evening and Lunch	Islamabad	50 persons		50 persons			
3	Multi Media / Sound System	Islamabad	01	01 Day	01			
4	2 Coordless Mics/Flip Charts/Markers				Complementary from Hotel			
	Total DDP Cost PKR without GST							

Terms of Business:

- Quotation must be submitted on company's letterhead and clearly marked as quotation for "One Day Meeting for Inter Provincial Coordination Meeting at Islamabad on 15th Sep 2026"**
- Firm seal & vendor sign on quotation is mandatory **"GST is not applicable"**.
- Must be registered with Sales Tax and Income Tax and are on active taxpayer list. All rates must be exclusive of GST.
- Offered prices should be valid for at least 30 days. CMU-NTP reserve the right to reject any or all quotations, without assigning any reason.
- Income Tax will be deducted at source on GoP prescribed rates.** Please provide full cost quote. Information should include the Per Unit Price delivery time, freight and packing cost (if applicable).
- Relevant brochures/ Printed material/ Sample (if required) to be attached with RFQ/Invoice. Payment will be made within 30-days after work completion, receipt of invoice and final inspection.
- This is a Request for Quotation and not an order. RFQ received after due date will not be entertained.
- Firm Seal & Vendor Sign on the Quotation is mandatory. Quotations submitted otherwise, will not be accepted.

The due date to submit quotation is by or before COB **by or before COB Monday Sep 07, 2026 at 11:00AM** **MOST URGENT CASE**

Thanks & Regards

Muhammad Haris]

Stock Officer, PSCM Unit (CMU)

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The Global Fund Grant for AIDS, TB & Malaria | Common Management Unit |