



**ISLAMIC REPUBLIC OF PAKISTAN**

**COMMON MANAGEMENT UNIT (CMU) FOR THE GLOBAL FUND (GFATM) GRANTS,  
FEDERAL MINISTRY OF NATIONAL HEALTH SERVICES, REGULATIONS & COORDINATION  
BLOCKS C, E & F, EPI BUILDING, NEAR NIH, PM NATIONAL HEALTH COMPLEX,  
CHAK SHAHZAD, PARK ROAD, ISLAMABAD.**

**STANDARD BIDDING DOCUMENT**

***for the Hiring of Warehouse for storage of LLIN's at Karachi***

**Procurement reference Number: CMU-DoMC/053/2023**

<b>Subject of Procurement:</b>	<b>Hiring of Warehouse for storage of LLIN's at Karachi</b>
<b>Procurement Reference Number:</b>	<b>CMU-DoMC/053/2023</b>
<b>Date of Bid Advertisement and Issue:</b>	<b>Saturday, September 02, 2023</b>
<b>Date of Pre-Bid Meeting:</b>	<b>Friday, September 08, 2023 at 10:00 AM</b>
<b>Last Date of Responding to Queries:</b>	<b>Wednesday, September 13, 2023 till close of business</b>
<b>Late Date of Issue / downloading of Bidding Document:</b>	<b>Saturday, September 16, 2023 till close of business</b>
<b>Deadline for Submission of Bids:</b>	<b>Monday, September 18, 2023 at 11:00AM</b>
<b>Public Bid Opening:</b>	<b>Monday, September 18, 2023 at 11:30AM</b>

**Queries/Questions shall be sent by email only to: CMU, Directorate of Malaria Control (DoMC)**

**Email Address: [hamid.awan@cmu.gov.pk](mailto:hamid.awan@cmu.gov.pk),**

**Subject of Procurement and tender reference number must be included in subject title**

Submission address:

**Deputy Director, Planning and Development Directorate  
Ministry of National Health Services, Regulations & Coordination  
3<sup>rd</sup> Floor, Kohsar Block, New Secretariat,  
Islamabad**

## TERMS OF REFERENCE

### Background

The Directorate of Malaria Control, Islamabad is going to hire a building for the establishment of warehouse for storage of LLINs at Karachi.

### Specifications of proposed Building for LLIN's warehouse

- It should be safe and secure location for storage
- Location should not be very remote but easily accessible in Karachi
- The size of house will be at least 20,000 Square Feet
- Warehouse must be State of the art (having pallets, racking, utilities, etc.)
- Round the Clock security arrangements must be there
- Proper ventilation & light should be available

### Duration

The duration of the contract will be upto December 31, 2023 and extendable for another 3-6 months subject to availability of funds and requirements.

### Method of Selection

Single-Stage One Envelop will be adopted for the selection.

### No Criminal Record

The applicant must not have been any criminal record, supported by affidavit.

### Registration with Federal Bureau of Revenue

The applicant must be registered with FBR and provide its NTN along with other bidding documents and are on active taxpayer list (ATL) in case of individual whereas GST is mandatory for firm/entity.

### Contact Details

In case of any further query you can reach;  
[hamid.awan@cmu.gov.pk](mailto:hamid.awan@cmu.gov.pk)

### Eligibility Criteria

- Legally authorized to work in Pakistan
- Valid CNIC/Passport
- Valid NTN
- Valid GST in case of company / firm.

### Instructions:

- Fill-out all the accurately all the fields, incomplete applications will not be assessed.
- Applications may only be submitted by authorized persons / dealers / owners/ firms having a warehouse at Karachi as per requirements of DoMC.
- Please submit hard copies; this Bid document (Signed each page) and all the required documents listed.

S No.	Description	Applicant's Comments
1.0	Name of Dealer/Owner/Firm	
1.1	Office Address (if any)	
1.2	Address of Warehouse to be rented	

1.3	Contact Person Details	
1.4	Name (Contact Person)	
1.5	Designation	
1.6	Telephone No.	
1.7	Cell No.	
1.8	Email ID	
1.9	Website Address (If Any)	
1.10	Company Registration No. (If any)	
1.11	Tax Registration No.	
1.12	GST No (in case of firm/company)	
1.13	Proof of on Active Taxpayer List (ATL)	YES / NO
2.0	<b>Attachments</b>	
2.1	Valid Copy of CNIC	
2.2	Proof of ownership / lease agreement (copy to be attached)	
2.2	Approved Copy of Drawing of house to be rented	
2.3	Annex-1	

### Qualifying Criteria

It is compulsory criteria and applicant not fulfilling any of the below criteria will not be further evaluated/selected.

S.No	Description	Yes / No (Select one, if Yes attach a documented proof)
1	Owner name available in Active Tax Payer List	
2	Building constructed in a legal area i.e Port Qasim (Both Zone), (Approved by relevant authority)	
3	Warehouse size / space is at least 20,000 square feet covered area	
4	Consent of the owner whom it has been registered i. Proof of ownership, if the applicant is owner him/herself ii. Authority letter along with proof of ownership, if the applicant is an agent	
5	Minimum facilities and conditions available including i. <u>acceptable conditions to store LLINs (e.g. solid concrete (or similar) floor, brick/concrete (or similar) or dual metal sheet insulated walls, ceiling height 5 meters or more,</u> ii. <u>Maximum distance from Port Kasim: 50 km</u>	

	<ul style="list-style-type: none"><li>iii. Active electricity connection</li><li>iv. Active water connection</li></ul>	
--	--	--

## Evaluation Criteria

Advertisement CMU-DoMC/053/2023 “Hiring of Warehouse for storage of LLIN’s at Karachi”

The following criteria will be confirmed by physical visit (with documented proof wherever required) of the committee.

S.No	Description	Maximum Marks
1	<b>Additional facilities</b> <ul style="list-style-type: none"> <li>• Internet Connection and accessible by phone (landline or mobile) 05 Marks</li> <li>• Availability of temperature and humidity monitoring and recording devices - 05 marks</li> <li>• Heighted Warehouse – 10 Marks</li> </ul>	20
2	<b>Accessibility</b> <ul style="list-style-type: none"> <li>• Easy access to main road (less than 5 KM) 10 Marks</li> <li>• Easy moment from Karachi to Sindh Province 05 Marks</li> <li>• Ability to accommodate movement and parking of multiple 40ft container vehicles. : 05 Marks</li> </ul>	20
3	<b>Security arrangements</b> (In addition to police) <ul style="list-style-type: none"> <li>• Self or Hired 10 Marks</li> <li>• CCTV cameras installed 2.5 Marks</li> <li>• <u>Sensor activated</u> alarm system 2.5 Marks</li> </ul>	15
4	<b>Alternate electricity arrangements</b> <ul style="list-style-type: none"> <li>• Solar panels with UPS 10 Marks</li> <li>• UPS Only 05 Marks</li> </ul>	10
5	<b>Distance from Sea Port Qasim, Karachi (to be measured with google maps, with most closest possible route available)</b> <ul style="list-style-type: none"> <li>• Less than 10 km 15 Marks</li> <li>• Between 11-20 km 12 Marks</li> <li>• 20 km or more 10 Marks</li> </ul>	15
6	<b>Fire Fighting System</b> Firefighting equipment inside the warehouse premises (6kg Co2/ DCP x 15 Units; 50kg x 5 with complete assemblies; Fire blankets x 058; water/sand bucket fire extinguishing assembly x 05): <b>7.5 Marks</b> Warehouse premises possess at least two 500-gallon water tank equipped with 4 inches’ diameter fire hydrant pipes with sufficient length to reach maximum stacks.: <b>7.5 Marks</b>	15
7	<b>Availability of office/separate setting arrangement for DoMC staff</b> A separate office/suitable work space for DoMC staff : 5 Marks	5
<b>Total Marks (Qualifying marks are at least 70%)</b>		<b>100</b>

## BID FORM

Opening Date: September 18, 2023 at 11:30AM

S.No	Description	To be filled complete details
1	Detailed Specifications of warehouse with location	
2	Monthly Rent (In PKR)	
3	Bid Security @ 2% (Original Pay order must be attached)	
4.	Commission (in case of agent)	

### Declaration by the applicant/authorized person

Dear Sir,

Having examined and completed the bid document, I \_\_\_\_\_ (the undersigned) express an interest in providing warehouse on rent for the duration mentioned above.

We hereby declare that the information and statement made in this bid document are true and accept that any misrepresentation contained in it may lead to our disqualification.

We understand that procuring agency is not bound to accept any application you may receive.

Name and Position	Duly authorized to sign for and on behalf of
Signature	Date